

User Agreement for MLS Studios

MLS Studios support educational, professional and personal growth through access to materials, programs, software and technology offered in creative, innovative, and collaborative spaces.

Name: _____ Library Card Number: _____

Address: _____

City, State, Zip code: _____ Phone Number: _____

By signing this agreement, the user agrees to:

- Follow all MLS Rules of Conduct
- Use materials and equipment in a safe manner, for their intended purpose, and follow instructions given by staff members, volunteers or instructors, including the Equipment Usage Guidelines
- Not harm self or others or behave in a dangerous fashion while in the space
- Stop use and alert staff if equipment is unsafe or in disrepair or if there is an incident/accident involving equipment in the space
- Indemnify and hold harmless MLS, its staff and volunteers from and against any and all claims for damage, costs and expenses for personal injuries and/or death or for damage or loss of personal property
- Adhere to copyright laws and licensing agreements
- Pay for materials and supplies which have a charge set by MLS
- Follow age restrictions with equipment and space usage as set by MLS
- Sign in each time they enter the space
- Attend an orientation session prior to being able to use the space
- Abide by the time limits on each piece of equipment and understand that at times MLS might alter the time limits depending on the situation
- Restore the workspace to the same condition as it was found at the completion of their time in the space
- Accept financial responsibility for damage done to the equipment resulting from misuse or failure to follow rules, procedures, instructions and restrictions

In addition,

- User is aware that there are risks of injury or property damage from tools or materials which may be used in the space
- User agrees to pay for all fee-based materials used regardless of project completion
- User understands that MLS reserves the right to halt, delete or disallow any projects that violate library policy or local/federal laws, including weapons and illegal items
- User understands that MLS does not guarantee the availability of any of the equipment
- User understand that MLS might take photographs of their projects to be used in marketing and on social media and user consents to the use of user's project by MLS.

I acknowledge that if these rules are not followed, I will not be allowed to utilize the space in the future. This user agreement is valid for 3 years from the signature date.

Signature: _____ Date: _____

Birthdate if under age 17: _____

Parent/Guardian Name (if under age 17): _____

Parent/Guardian Signature: _____